

CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
South Building Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, May 21, 2019

## MINUTES

### 1. CLOSED SESSION

#### A. Public Comments

At 5:00 p.m., President Connolly announced that there were no comment cards submitted and the Board then convened into Closed Session.

#### B. Public Employee Appointment/Employment, Pursuant to Government Code Section 54957(b). Title: Coordinator, Special Education

#### C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2019040130 / 2019030167

Closed Session ended at 5:52 p.m.

### 2. OPEN SESSION

#### A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:02 p.m. Board Members present: President Connolly, Cindy Goldberg, and Jenny Fitzgerald. Mrs. Everett and Mr. Gorback were absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

#### B. Pledge of Allegiance

President Connolly asked for a moment of silence after the pledge of allegiance in remembrance of a student in our District that recently lost his life to an accident.

#### C. Announcements from Closed Session and Open Session Procedures

President Connolly announced that the following items were discussed in Closed Session:

#### 1B. Public Employee Appointment/Employment, Pursuant to Government Code Section 54957(b). Title: Coordinator, Special Education

#### 1C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2019040130 / 2019030167

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald.

Motion carried: 3-0.

feedback and decision, and the costs and timeline associated with and the necessary relocations and construction.

The Board discussion included the following questions/statements:

- Why is the location of the Independent Study Program not a right fit for Century? Mr. Lichtl answered that there were issues with space, and that Conejo Valley High could allocate space for classes during the school day due to the staffing ratio and the current student schedules.
- Did the District meet with the Independent Study students? If not, that should be done to get the students' perspective on the move.

President Connolly announced that there was one comment card:

- Speaker 1 spoke in support of the move of the Special Education Department to the District Office.

The Board continued their discussion with the following questions/statements:

- Will the students and families in the BreakThrough Program have access to the restrooms in the B Building? Dr. McLaughlin answered yes.
- Will these be final moves for most departments? Dr. McLaughlin answered that this should be the final move because this structure makes sense.
- How often do parents visit the Transportation and Child Nutrition Departments? Dr. Hayek answered that parent visitation is consistent throughout the year, with busy times over the summer and into October. Dr. McLaughlin stated that the online service will require less in-person visitations. Visitor parking will be designated in the front of the building, and parents can also complete their paperwork on the computer in the lobby of the District Office.
- Is it realistic to assume that everything will be ready for the start of this school year? Dr. Hayek answered that everything won't be finished by the start of school, but the majority will be done.

**I. Budget/LCAP Committee Update by: Dr. Victor Hayek, Deputy Superintendent, Business Services, Mr. Luis Lichtl, Assistant Superintendent, Instructional Services, and Lisa Miller, Assistant Superintendent, Student Support Services**

Dr. Hayek, Mr. Lichtl and Ms. Miller presented an update on the Budget/LCAP Committee that included discussion on LCAP and budget alignment and implementation, stakeholder feedback and engagement, LCAP focus areas, LCAP and SPSA alignment, progress monitoring, site goals, in-depth data analysis, budgetary guidance and future initiatives.

The budget discussion included information on the budget cycle and reporting for next year, current year and prior year, the economic outlook for California, May revise updates, changes from second interim, 2019-2020 assumptions, lack of one-time funds, staff discussion on expense reductions, and proposed next steps, alternatives, expectations and suggestions.

The Board discussion included the following questions/statements:

- Board member requested information on the school site breakdown and the percentage of survey respondents for the current year versus the last three years. Dr. McLaughlin confirmed that the District does have information broken down by each school site, but hasn't presented it that way in the past. He will send this information to the Board through Board reports and to the community in future years.
- Suggestion to give responding parents the opportunity to indicate whether their student receives any special services.
- Is there a way to increase survey participation or find out why parents aren't participating?

- E. Human Resources – Approval of Contract – California Lutheran University
- F. Human Resources – Receipt of the 2019-2020 Proposal for Successor Collective Bargaining Negotiations Co-Submitted by the Conejo Valley Unified School District and the Unified Association of Conejo Teachers (UACT)
- G. Student Support Services – Contract for Residential Placement for Student #32-18/19
- H. Instructional Services – CIF/Marmonte League Representatives
- I. Instructional Services – Overnight Trip Request – EARTH'S Magnet School
- J. Instructional Services – Overnight Trip Request – Newbury Park High School ASG
- K. Instructional Services – Overnight Trip Request – Westlake High School Girls Tennis
- L. Instructional Services – Overnight Trip Request – Westlake High School Yearbook Committee
- M. Instructional Services – Approval of Contract – Pali Institute – EARTH'S Magnet School
- N. Instructional Services – Approval of Contract – Pegleg Entertainment – LCR
- O. Instructional Services – Approval of Contract – SOS Entertainment – Sequoia Middle School
- P. Instructional Services – Approval of Contract – Achieve 3000 Inc.
- Q. Instructional Services – Approval of Contracts Under \$5,000
- R. Instructional Services – Approval of Permanent Status for Middle School Pilot Courses
- S. Instructional Services – Approval of Permanent Status for High School Pilot Courses
- T. Instructional Services – Approval of New Middle School Pilot Courses
- U. Instructional Services – Approval of New High School Pilot Courses
- V. Instructional Services – Approval of School Time Schedules for 2019/2020
- W. Business Services – Approval of Agreement with National Charter, Inc.
- X. Business Services – Approval of Memorandum of Agreement with Educational Television for the Conejo for 2019-20
- Y. Business Services – Approval of Warrants – April 2019
- Z. Business Services – Approval of Transfer of Funds – April 2019
- AA. Business Services – Acceptance of Donations/Gifts
- BB. Business Services – Approval of Purchase Order Report (PO's under \$5,000)
- CC. Business Services – Approval of Purchase Order Report (PO's exceeding \$5,000)
- DD. Business Services – Disposal of Surplus and Obsolete Equipment
- EE. Business Services – MEASURE I: Notice of Completion
- FF. Business Services – MEASURE I: Award of Contract – NCPA Playground Replacement and ADA Compliance – Aspen Elementary
- GG. Business Services – MEASURE I: Award of Contract – NCPA Playground Replacement and ADA Compliance – Maple Elementary
- HH. Business Services – MEASURE I: Award of Contract – NCPA Playground Replacement and ADA Compliance – Walnut Elementary
- II. Business Services – MEASURE I: Award of Contract – NCPA Playground Replacement and ADA Compliance – Ladera Elementary
- JJ. Business Services – MEASURE I: Award of Contract – Landscape Beautification – Walnut Elementary School
- KK. Business Services – Approval of 2019-2020 Stop Loss Renewal Agreement with HCC Life Insurance Company

#### **4. INFORMATION/DISCUSS ITEMS – GENERAL**

- A. **Board of Education – Approval of Scheduled Regular Board Meeting Dates for 2019-2020**  
 President Connolly asked if there were any questions or discussion. Mrs. Fitzgerald recommended reaching out to City Council to make sure they will ensure that they won't switch their City Council meeting days after we switch our days. President Connolly and Dr. McLaughlin both stated that they have had those conversations with the City already, and they can't promise which Tuesdays they will meet on, but will stay with Tuesdays as their City Council meeting days. Dr. Hayek

**B. Adjournment**

President Connolly adjourned the Open Session at 9:00 p.m. **The next regularly scheduled Board meeting will be Tuesday, June 18, 2019, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at Conejo Valley High School (CVUSD Board Room), 1402 E. Janss Road, Thousand Oaks.


August 20, 2019

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Date

  
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Clerk

August 20, 2019

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Date

  
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Superintendent